**OAKVIEW JUVENILE RESIDENTIAL CENTER**

**EXECUTIVE BOARD MEETING**

**August 8, 2024**

**5:00 p.m.**

Board members in attendance were Judges Davies, Bennett, Noble, Puskarich, and Riddle of the Executive Board. Also, in attendance were John Rowan, Todd Mizer, and Crystal Smith of Oakview.

Minutes from the April 10, 2024 meeting were reviewed and approved by all board members.

Oakview did not have an Executive Board meeting in July for yearly election of officers and committees. Elections took place at today’s meeting and will be effective as of August 7, 2024. The following Officers and Committee members were elected:

**OFFICER ELECTIONS**

PRESIDENT – Judge Davies

VICE PRESIDENT – Judge Bennett

SECRETARY – Judge Noble

**COMMITTEE ELECTIONS**

PERSONNEL COMMITTEE – Judge Puskarich and Judge Davies

PROGRAMMING COMMITTEE – Judge Riddle and Judge Noble

FISCAL COMMITTEE – Judge Bennett and Judge Peters

LEGAL ADVISORY COMMITTEE – Judge Riddle and Judge Peters

**COMMITTEE UPDATES**

PERSONNEL COMMITTEE – Judge Puskarich and Judge Davies

* John discussed recently increasing the table of organization from 21 to 32 employees. This includes a part-time staff who will be assisting with transports. He feels we have done well with identifying appropriate staff.
* John also reported that direct care staff wages have increased from $21.25 to $22.00 effective 07/01/24.

PROGRAMMING COMMITTEE – Judge Riddle and Judge Noble

* John provided an update on the Unit A expansion. It was explained that the unit is ready to be used, however, DYS has indicated that a few youth who were being looked at were denied by their home court judges as being appropriate candidates. DYS has also indicated that they are looking to include not only PSB youth but regular offenders as well.

FISCAL COMMITTEE – Judge Bennett and Judge Peters

* Crystal presented the current FY 25 Fiscal Report (07/01/24 through 08/05/24).
* John discussed the approved budget for FY25 which was provided to all board members. A 3% cost-of-lining raise was provided to all staff effective 07/01/24. John also reported upgrades that were made during FY24 including new sidewalks outside of each of the units, three new vehicles, and a zero-turn mower. H.E. Neumann is also going to perform an upgrade on controls for the HVAC system due to continuously having issues maintaining consistent temperatures. Motion was made to accept the FY25 budget by Judge Puskarich, seconded by Judge Bennet, all were in favor.

LEGAL ADVISORY COMMITTEE - Judge Riddle and Judge Peters

* No updates to report.

**PROGRAMMING**

* Youth population is currently at 11:
  + Cuyahoga – 5
  + Jefferson – 1
  + Clark – 3
  + Franklin – 1
  + Belmont – 1
* Todd reported that we currently have eight referrals – six have been accepted and two have to have insurance verified. He also noted that during FY24, Oakview had 33 intakes with an average an average stay of 125 days. Todd noted that Cuyahoga County has continued to place youth on a regular basis and placed 14 youth in FY24. A total of 106 interviews were conducted.
* East Central Ohio Educational Service Center provided summer school programming which recently concluded. The 2024 – 2025 school year is scheduled to begin on 08/15/24. Teacher Mike Alloway chose not to renew his contract with the ESC so our teachers will include Ted Hanlon, David Ott, and Lori Marnell. The ESC will also be upgrading our desks and chairs in the classroom to accommodate extra students. These new items are scheduled to be delivered on 08/08/24. What we have now has been offered to Sargus for the detention center or gender specific program.

**GENERAL DISCUSSION**

* John reported that Oakview will be one of three facilities that DYS will be visiting this Fall to evaluate programming to determine what would be considered best practice for all facilities.
* The ACA audit will be held 10/23/24 – 10/24/24.

The board meeting ended at 5:52 pm.

**The next Executive Board meeting date is Wednesday, November 13, 2024, at 5:00 pm.**

Crystal will send out reminders prior to each meeting.

*Minutes respectfully submitted by Crystal Smith*