**OAKVIEW JUVENILE RESIDENTIAL CENTER**

**EXECUTIVE BOARD MEETING**

**April 10, 2024**

**5:00 p.m.**

Board members in attendance were Judges Noble, Peters, Riddle, and Davies of the Executive Board. Also, in attendance were John Rowan, Todd Mizer, Crystal Smith, Mike Horn, and Sierra Matthews of Oakview.

Minutes from the July 12, 2023 meeting were approved.

**COMMITTEE UPDATES**

PERSONNEL COMMITTEE – Judge Puskarich and Judge Davies

* John discussed DYS affording Oakview the ability to go from having a part-time nurse to a full-time nurse. New hire is scheduled to start on 04/29/24.
* Mike Horn and Sierra Matthews were also introduced to the board members in their new capacities as case managers.
* John discussed the current budget going from $1.59 million to $2.67 million in FY25. This increase will allow Oakview to hire a second case manager, six additional youth leaders, two additional supervisors, one full-time nurse, and one part-time cook. Staffing will go from 22 to 33 positions. Positions filled so far include nurse, case manager, cook, and one supervisor. We currently have three to four more additional candidates that are currently going through the vetting process. Oakview will be attending the job fair scheduled at the Ohio Valley Mall on 04/17/24 in hopes of finding additional candidates.

PROGRAMMING COMMITTEE – Judge Riddle and Judge Noble

* John discussed DYS approving to open Unit A up for step-down youth beginning July 1st. These youth will mainly be comprised of PSB youth, however, DYS may place non-PSB youth as they see fit. Oakview is currently in the process of purchasing furniture and other supplies for the unit. Carpet has been installed in all bedrooms. New vehicles will also be purchased to accommodate the increase in transportation that will be occurring for medical appointments. Core counties will continue to have access to the 16 beds that are currently licensed for placements.
* Motion made by Judge Peters and seconded by Judge Riddle to approve the expansion. All were in favor.

FISCAL COMMITTEE – Judge Bennett and Judge Peters

* Crystal presented the current FY 24 Fiscal Report (07/01/23 through 04/09/24).
* DYS also approved for staff to receive an increase in wages due to Sargus surpassing pay rates.
* John discussed Oakview receiving $92,000 in supplemental funds to cover the costs of CORSA, IT Maintenance agreement, and Indirect Costs.

LEGAL ADVISORY COMMITTEE - Judge Riddle and Judge Peters

* No updates to report.

**PROGRAMMING:**

* Youth population is currently at 11:
	+ Cuyahoga – 6
	+ Jefferson – 1
	+ Clark – 2
	+ Guernsey – 1
	+ DYS stepdown – 1
* The Belmont County Health Department will be conducting their annual summer health education program beginning in June.
* East Central Ohio Educational Service Center continues to provide educational services which are going well. They will also be providing summer school programming.
* Classrooms will be modified to accommodate the upcoming expansion. The Village Network will also be providing an additional counselor to meet treatment needs.

**GENERAL DISCUSSION**

DYS Director Amy Ast toured the facility with her administration back in December. She was pleased with the facility which lead to the expansion of Unit A.

The board meeting ended at 5:45 pm.

 **The next Executive Board meeting date is Wednesday, August 7, 2024, at 5:00 pm.**

 Crystal will send out reminders prior to each meeting.

*Minutes respectfully submitted by Crystal Smith*