**OAKVIEW JUVENILE RESIDENTIAL CENTER**

**EXECUTIVE BOARD MEETING**

**February 12, 2025**

**5:00 p.m.**

Board members in attendance were Judges Davies, Noble, Puskarich, Riddle, and Peters of the Executive Board. Also, in attendance were John Rowan and Crystal Smith of Oakview.

Minutes from the August 7, 2024 meeting were reviewed. Judge Puskarich made a motion to approve the minutes which was seconded by Judge Noble. All other board members were in favor.

**COMMITTEE UPDATES**

PERSONNEL COMMITTEE – Judge Puskarich and Judge Davies

* John reported that Sierra Cook has taken a position at the prison in their fiscal department and her official last day is 2/14/25. Oakview has chose to promote from within meaning Austin Smith will be taking over the case manager position – Austin has been at Oakview for several years and has held various positions including Youth Leader, Supervisor, and Teacher. Youth Leader Jonathan Muntz will be taking over Austin’s position as afternoon supervisor.

PROGRAMMING COMMITTEE – Judge Riddle and Judge Noble

* John reported that Oakview currently has 21 youths in placement including five Cuyahoga, five DYS stepdown youth, four Summit, two Jefferson, one Belmont, one Guernsey, one Licking, one Monroe, and one Noble.
* John reported that the East Central Ohio ESC has outfitted both of our classrooms with new technology which is working out well. We are also expecting new tablets thru NCIC which runs our youth telephone system. This will allow the youth to have better technology for conducting phone calls and video visitation.

FISCAL COMMITTEE – Judge Bennett and Judge Peters

* Crystal presented the current FY 25 Fiscal Report (07/01/24 through 02/12/25). John reported that one area that is a little higher than expected is salary which is due to DYS not including 3% cost of living adjustment in the original budget. This will be made up with insurance overage. DYS will provide supplemental funding if needed.
* John reported that Oakview has requested two additional supervisor positions for FY 26 due to DYS requiring supervisors 24/7.
* John discussed receiving capital funding to cover the cost of upgrading the facility’s entire camera system. This project was completed on Monday 02/10/25 by Custom Technology Solutions. Yahn Electric will also be upgrading the gym lights to new LED lighting which will also be covered by capital funding.

LEGAL ADVISORY COMMITTEE - Judge Riddle and Judge Peters

* No updates to report.

**GENERAL DISCUSSION**

* John reported that Oakview’s ACA audit was held 10/23/24 – 10/24/24 and scored a 100%. He attributed this to the hard work of Misty Touville and Rikki Allen overseeing the audit. The panel hearing was held in Orlando, Florida at the beginning of January and John, Misty, and Rikki were all able to attend. DYS was pleased with the outcome and mentioned their appreciation of support from the board members.
* Oakview is also scheduled to have their PREA audit on June 12th, 2025.
* John discussed meeting with the commissioners this past Monday to discuss what the county’s intentions are for the Future Stories building now that it is vacant. He mentioned that Oakview may possibly be interested in the building to utilize for programming, additional office space, and storage. John will be meeting with the commissioners again in a few months for further discussions once he speaks to DYS. Oakview has agreed to oversee the upkeep of the grounds until a final decision is made by the county.

The board meeting concluded at 5:35 pm.

**The next Executive Board meeting date is scheduled for Wednesday, July 16, 2025, at 5:00 pm.**

Topics that will need addressed include officer elections (President/Vice-President), Committee Chairperson selection/appointment of committee members, and review/approval of FY 26 annual budget.

Crystal will send out reminders prior to the meeting.

*Minutes respectfully submitted by Crystal Smith*